*10/01/2020*

Dear <<Name>>,

*RE: Changes to your Login Portal*

Due to system upgrades, we are introducing Multi-Factor Authentication (MFA or Auth0) to login to the portal. MFA is normally used to provide the verification access to our Trade Finance Facility via Guardian Application. This is to ensure your security and protection of your Trade Facility.

Please note, MFA will be activated from 16th January 2020.

Once activated, you can login to your Trade Facility, simply following below mentioned steps –

1. Go to <https://mtx.moneytech.com.au/client>
2. Put your email address (user name) and password
3. You will then be taken to the MTX log in page, click the ‘Auth0 Sign In’ and enter your email address and the password;
4. The next screen will request you download the Auth0 Guardian application on your smartphone (if you didn’t download previously), please follow the steps to download and install the application;
5. Once the app has been downloaded please open and scan the code showing on the web page, please make a note of the security number provided as this will be needed in the event of locking out your account or you are unable to access your phone. Once you have recorded the number, tick the confirmation box and continue;
6. You are now logged in, select your account from the drop down to sign in and use your facility

**Logging in once set up**

To log into your account once you have gone through the above process, please use the following:

1. Web address URL - <https://mtx.moneytech.com.au/client>
2. Select ‘Auth0 Sign In’ and login with your email address and password;
3. This will push a notification to your phone, confirm the log in on your phone and your account selection screen will open;
4. Select your account from the drop down to use your facility

Yours sincerely,

Moneytech Finance Pty Ltd